

Glennede Wedding Cars

161 Langley Way, West Wickham, Kent, BR4 0DL

Tel: 0208 777 3436 Mobile: 07961 761645

www.glennedeweddingcars.co.uk - bookings@glennedeweddingcars.co.uk

Wedding Car Booking Form

Bride's Name: _____

Brides's Address: _____

Post Code: _____

Tel Numbers: _____

Email Address: _____

Groom's Name: _____

Groom's Address: _____

Post Code: _____

Tel Numbers: _____

Email Address: _____

Date of Wedding: _____

Tel Number for Wedding Day: _____

Wedding Venue & Address:

Reception Venue & Address:

Post Code: _____

Time of Ceremony: _____

Post Code: _____

Time of Reception: _____

Collection Address:

Please tick if more than one trip is required to the Ceremony:

Ribbons: Ivory/White plus

Flowers: Ivory plus

Details of Evening Transport (if applicable)

Collection Address:

Destination Address:

Collection Time: _____

Hire Charge Quoted: £ _____

Deposit/Booking Fee Required: £ _____

To finalise your arrangements, please return this booking form along with the signed terms and conditions to us, at the above address, as soon as possible so that we may reserve your booking date. Please feel free to contact us if you wish to discuss anything to do with your booking, we are here to help.

Your booking confirmation will be issued to you by return of post.

Please take a copy of this form for your records.

Thank you for your booking.

Terms and Conditions

We will only book one wedding per car per day. The standard hire period will be 4 hours.

The standard hire will include:

- 1. Carriage of bride and escort to the ceremony venue**
- 2. Carriage of Bride and groom to reception venue**
- 3. Time for photographs at all venues**
- 4. One additional journey from pick-up to ceremony for bridesmaids and bride's mother less than 10 minutes each way.**

Any variations to the above must be specified at time of the booking and may be subject to an additional charge.

Booking will be accepted upon receipt of a Non-Returnable £75.00 deposit per vehicle. Balance of booking cost to be received 30 days prior to the wedding date. Deposits are non refundable, nor transferable.

A supplement may be added to the prices due to distance outside our base area please enquire.

Whilst we make every effort to supply vehicles as booked, we are unable to accept liability for alteration, cancellation, unforeseen cause of breakdown of vehicle caused by circumstances beyond our control.

In the event that the vehicle booked cannot be supplied we shall endeavour to offer an alternative or a refund, limited to the amount of money already paid by the client to Glenede Wedding Cars.

The client is responsible for ensuring that all information provided on the booking form is correct regarding dates, times, addresses etc.

The client is responsible for the conduct of all passengers. If, in the driver's opinion, the client or any passenger is disorderly or unfit to travel, the driver has the right to terminate the booking. Should this occur, no refund will be given.

If you, the client, your guests or any other person in your wedding party causes any damage to the wedding car then you will be liable for the full cost of repairs or cleaning and you will pay us such costs within 7 days of our invoice to you in this respect.

All Personal property will be the responsibility of the client and/or passengers, and we will not be responsible or liable for any loss or damage to such property.

Smoking and eating are not permitted in our wedding cars.

We shall not be responsible to you, your guests or any other person in your wedding party who travels in the wedding car if there is any damage to clothing from oil and grease on the door catches or hinges or dirt on the exterior of the wedding car.

We will do our best to arrive at the first collection point at the beginning of the period of hire in good time but we cannot guarantee this if there are circumstances beyond our control for example traffic problems, adverse weather conditions, mechanical breakdown, or illness of the driver.

If we are going to be late we will tell you this by telephone as soon as possible and give you an estimated revised arrival time.

Our late arrival does not permit you, the client, to cancel this agreement

**There is a charge of £25.00 per each half hour kept waiting after collection time
(ON ALL EVENING PICK UPS)**

Cancellations must be made in writing, and are subject to the following conditions:

- 1. More than 90 days prior to the wedding – loss of deposit**
- 2. More than 30 days prior to the wedding but less than 90 days – loss of deposit and 50% balance.**
- 2. Less than 30 days prior to the wedding – loss of deposit and 100% balance.**

If you have any complaints about the wedding car or the service that we have provided to you then you must make your complaint to us in writing within 10 days after the date of your wedding otherwise we shall not be liable to you if you later, make a claim against us.

Bookings are accepted on the condition that the client understands and accepts the above Terms and Conditions.

I have read the terms and conditions attached and enclose deposit.

Signed:..... Date:

Print Name:

Bride/Groom.....

Please state where you found us

All cheques made payable to Glenede Wedding Cars

*161 Langley Way
West Wickham
Kent
BR4 0DL*

Tel/Fax: 020 8777 3436

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